



icmr
INDIAN COUNCIL OF
MEDICAL RESEARCH

NIE
NATIONAL INSTITUTE OF
EPIDEMIOLOGY

Notice Inviting Tender

For Supply of

Primers (Custom Synthesized)

and

Probes (Custom Synthesized)

ICMR – National Institute of Epidemiology

R-127, 3rd Avenue, 2nd Main Road, Tamil Nadu Housing Board

Ayapakkam, Chennai -700077

Telephone: 91 (044) 2613 6262

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(A) BID INFORMATION SHEET

Introduction:

ICMR-National Institute of Epidemiology (ICMR-NIE) is one of the permanent research institutes of Indian Council of Medical Research (ICMR), Department of Health Research, Government of India. The vision of ICMR-NIE is to be a catalyst for a vibrant national health system through responsive research, education and training in epidemiology and public health. The Institute carries out research studies on important public health problems in India including communicable and non-communicable diseases.

The time schedules for various tender related events are follows:

Document Description	Tender document for “Supply of Lab Consumables” at ICMR-National Institute of Epidemiology, Chennai
Notice Inviting Bid No. & Date	Ref.No. NIE/Stores/E-Tender-03/2022 dated 04.01.2023
Bid Submission Start Date	04.01.2023 – 10.00 AM
Last date & Time of Submission of Bid	24.01.2023 – 05.00 PM
Bid Opening Date	25.01.2023 – 10:00 AM
Validity of Bid	90 days (ninety days) from the date of opening of bid
Tender Inviting Authority	Administrative Officer
ICMR-NIE GSTIN	PAN: AAEAT4818Q GSTIN: 33AAEAT4818Q2ZY

Important Note: Prospective Bidders are requested to remain updated for any notices/amendments/clarifications etc. to the Notice Inviting Tender through the websites www.eprocure.gov.in and www.nie.gov.in. No separate notification will be issued for such notices/amendments/clarifications etc. in print media or individually.

ADMINISTRATIVE OFFICER

(B) BID INFORMATION AND INSTRUCTION TO BIDDERS

a. Clarification

The bidders should ensure that their queries regarding the tender reach ICMR – NIE **on or before 18.01.2023 –15.00 PM**. Bidders may also email their queries to stores@nie.gov.in / niestores2013@gmail.com

1.1.1. Responses to Queries and Issue of Corrigendum

- i. ICMR – NIE will endeavor to provide timely response to all queries. However, ICMR – NIE makes no representation or warranty as to the completeness or accuracy of any response made in good faith.
- ii. At any time prior to the last date for receipt of bids, ICMR – NIE may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the tender Document by a corrigendum.
- iii. The Corrigendum (if any) & clarifications to the queries from all bidders will be posted on www.eprocure.gov.in.
- iv. Any such corrigendum shall be deemed to be incorporated into this tender.
- v. In order to afford prospective Bidders reasonable time in which to take the corrigendum into account in preparing their bids, NIE may, at its discretion, extend the last date for the receipt of Bids

b. BID format

The entire bid proposal shall be strictly as per the format specified in this Invitation for bids and any deviation may result in the rejection of the bid proposal. The scanned copies of the documents or pdf versions only need to be uploaded on the CPP portal.

The scanned versions of the documents or pdf versions of the following documents need to be uploaded on CPP portal.

- i. Format of Covering Letter (Format 1)
- ii. Format for BOQ Compliance Statement (Format 2)
- iii. Eligibility Criteria (Format 3)
- iv. Authorization Certificate (Format 4)
- v. Format for Covering Letter for Financial Bid (Format 5)
- vi. Format for Price Bid (Format 6)
- vii. Annual Turnover (Format 7)
- viii. Declaration that the company has not been blacklisted in last three years (Format-8)
- ix. Format for BID security Declaration (Format 9)

c. Validity of Bids

The validity of the bids shall be **90 days** from the date of opening of bids.

d. Bidding Process:

- The bidders should submit their proposal online, general format, scope, and comprehensive details. The bidders satisfying and accepting the terms and conditions of this document shall be short-listed and may be called for a presentation.
- The shortlisted bidders will be security vetted. Bidders who fail to clear the security vetting will be disqualified from further selection.
- ICMR-NIE reserves the right to change above bidding process.

e. Bid Security Declaration

Bidders are required to submit Bid securing declaration as per prescribed format. The scanned copy of Bid securing declaration shall be uploaded along with the bid document. By signing the bid security declaration, bidders are accepting that if they withdraw or modify their bids during the bid validity period, they will be suspended for a period of one year as specified in the prescribed format.

For unsuccessful bidders, the bid securing declaration shall cease to be valid upon receipt of the notification of the successful bidder in the CPP-Portal or thirty days after the expiration of validity of this bid, whichever is earlier.

f. Method of submission

The response to tender Document should be in Two cover bid systems and its details are given below:

- Technical Bid Cover** – Technical bid containing the details as per Formats should be uploaded in the CPP Portal under Technical bid cover.
- Financial Cover** –Financial bid in MS Excel format should be uploaded in the CPP Portal under Financial bid cover. Format of the price bid given in Format – 5 & 6 is for reference only.

Important Note: The bidders shall not deviate from the naming and the numbering formats mentioned above, in any manner. Any deviation shall invite summary rejection of the bid.

Table 2.1

S.No.	Eligibility Criteria	Proof Required
1	The firm should have a valid GST Registration and Income Tax returns and PAN card.	Copy of GST Registration and PAN card should be submitted
2	Annual Gross Turnover Gross annual turnover for last three Financial years 2019-20, 2020-21 and 2021-22	Audited financial Statements (reflecting overall turnover) /annual report containing financial statement for the last three financial years As per Format-7
5	As on date of submission of the bid, the firm should not be blacklisted by any Government entity in India and that there is no legal incapacity preventing the Bidder to enter into a contract.	Certificate duly signed As per Format – 8
6	Bid Security Declaration	Bid Security Declaration as per Format-9
7	The firm should have minimum 3 years' experience in providing Service	Copies of work orders/ MoUs/ Agreements
8	The firm should have completed, in last three financial year (i.e. current year and two previous financial years)	Copies of work orders/ MoUs/ Agreements
9	Authorization Certificate	Certificate duly signed As per Format – 4

(C) Format of Documents

FORMAT – 1

Covering Letter

Date: _____

Reference No: _____

From: _____ [Insert name and address of Bidding Company]

Tel#:

Fax#:

Email address#

To,
Director,
National Institute of Epidemiology,
R-127, Tamil Nadu Housing Board, Ayapakkam,
Chennai 600077

Subject: Response to Notice Inviting Bid No. NIE/Stores/E-Tender-03/2022 dated: 19.10.2022 for supply of the lab consumables.

Dear Sir,

We, the undersigned _____ [insert name of the Bidder] having read, examined and understood in details the notice hereby submit response to tender document. We confirm we have not submitted more than one response. We are submitting the Bid at ICMR–National Institute of Epidemiology.

1. We give our unconditional acceptance to the Notice Inviting Tender dated 19.10.2022 issued by ICMR– NIE and the same have been initiated by us and enclosed with the Bid.
2. We have enclosed Bid Security Declaration
3. We have submitted our Bid strictly as per Formats for Bid submission of this Bid document, without any deviation, condition and without mentioning any assumptions or notes in the said Formats. We are hereby submitting our Proposal, which includes Compliance to Eligibility Criteria, Technical bid and Financial/Commercial Bid uploaded online.
4. We hereby unconditionally agree and accept that the decision made by ICMR– National Institute of Epidemiology, Chennai in respect of any matter regarding or arising out of the Notice Inviting Bid shall be binding on us. We hereby expressly waive and withdraw any and all claims in respect of this process.
5. We are enclosing here without response to the tender document with formats

duly signed as desired by you in the tender document for your consideration.

6. It is confirmed that our response to the tender document is consistent with all the requirements of submission as stated in the tender document and subsequent communications from ICMR-NIE.
7. The information submitted in our response to the tender document is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our response to the tender document.
8. We hereby declare that our company has not be debarred/ black listed by any Central/State Govt. Ministry or Department/Public Sector company/ Government autonomous body.
9. We confirm that all the terms and conditions of our Bid are valid upto____[insert date in dd/mm/yyyy] for acceptance (i.e. period of ninety (90) days from the date of opening of bids).

10. Contact Person

Details of representative to be contacted by ICMR – NIE are furnished as under:

Name : _____
Designation : _____
Company : _____
Address : _____
Phone Nos. : _____
Mobile : _____
Fax Nos. : _____
Email address : _____

1. We have neither made any statement nor provided any information in this Bid, which to the best of our knowledge, is materially inaccurate or misleading. Further, all the confirmation, declaration and representation made in our Bid are true and accurate. In case this is found to be incorrect after our selection a successful bidder, we agree that the same would be treated as a Seller's event or default.

Dated the day of, 20...

Thanking you,

Yours

Faithfully,

(Name, Designation and Signature of Authorized Person)

FORMAT - 2

**BoQ Compliance Statement
(to be submitted on Bidder's letter head)**

S. No.	Name of the Items	Pack Size	Make	Model	HSN Code	If any deviation, mention
1.	Primers (Custom Synthesized)	(i)Eurofins, (ii)Sigma-Aldrich, (iii)Integrated DNA Technologies				
2.	Probe (Custom Synthesized)	(IDT), (iv)Applied Biosystems (Thermo Fisher)				
*Customization details attached as Annexure A & B						

Authorized Signatory Name, Designation
Name of the Company & Address

Annexure-A

LIST OF PRIMERS

S No	Product Name	Sequence	Length		Purification Method	Synthesis Scale (Umol)
1.	27F	AGAGTTTGATCCTGGCTCAG	20	Nil	Desalted	0.05
2.	1492R	GGTTACCTTGTACACTT	20	Nil	Desalted	0.05
3.	ITS1	TCCGTAGGTGAACCTGCGG	19	Nil	Desalted	0.05
4.	ITS1	TCCTCCGCTTATTGATATGC	19	Nil	Desalted	0.05
5.	ITS5	GGAAGTAAAAGTCGTAACAAGG	20	Nil	Desalted	0.05
6.	ITS4	ATCCTCCGCTTATTGATATGC	22	Nil	Desalted	0.05
7.	TSA56 1 FP	AGGATTAGAGTGTGGTCCTT	20	Nil	Desalted	0.05
8.	TSA56 2 RP	ACAGATGCACTATTAGGCAA	20	Nil	Desalted	0.05
9.	TSA56 3 FP	GTTGGAGGAATGATTACTGG	20	Nil	Desalted	0.05
10.	TSA56 4 RP	AGCGCTAGGTTTATTAGCAT	20	Nil	Desalted	0.05
11.	P55	TCAAGCTTATTGCTAGTGCAATGTCTGC	28	Nil	Desalted	0.05
12.	P34	AGGGATCCCTGCTGCTGTGCTTGCTGCG	28	Nil	Desalted	0.05
13.	P10	GATCAAGCTTCCTCAGCCTACTATAATGCC	30	Nil	Desalted	0.05
14.	P11	CTAGGGATCCCACAGATGCACTATTAGGC	30	Nil	Desalted	0.05
15.	RT 56F	TAATTGCTAGTGCAATGTCTGCGTT	25	Nil	Desalted	0.05
16.	RT 56R	CCAAAGTCACGATCAGCTATACT	23	Nil	Desalted	0.05
17.	Otr47-263FP	GTGCTAAGAAARGATGATACTTC	23	Nil	Desalted	0.05
18.	Otr47-1133RP	ACATTTAACATACCACGACGAAT	23	Nil	Desalted	0.05
19.	OtsuFP 630 FP	AACTGATTTTATTCAAATAATGCTGCT	28	Nil	Desalted	0.05
20.	OtsuRP 747 RP	TATGCCTGAGTAAGATACRTGAATRGAATT	30	Nil	Desalted	0.05
21.	RNase P FP	CCAAGTGTGAGGGCTGAAAAG	21	Nil	Desalted	0.05
22.	RNase P RP	TGTTGTGGCTGATGAACTATAAAAAGG	26	Nil	Desalted	0.05
23.	GroEl-F	TTGCTGATGATGTAGACGGA	20	Nil	Desalted	0.05
24.	GroEl-R	TGTTCAACAACGAGAATTAAGTT	22	Nil	Desalted	0.05
25.	Ot-263F	GTGCTAAGAAARGATGATACTTC	21	Nil	Desalted	0.05
26.	Ot-1133R	ACATTTAACATACCACGACGAAT	22	Nil	Desalted	0.05
27.	Otr47-1404R	GATTTACTTATTAATRTTAGGTAAGCAATGT	23	Nil	Desalted	0.05
28.	D1	TCAATATGCTGAAAACGCGCGAGAAAACCG	28	Nil	Desalted	0.05
29.	D2	TTGCACCAACAGTCAATGTCTTCAGGTC	29	Nil	Desalted	0.05
30.	TS1	CGTCTCAGTGATCCGGGGG	19	Nil	Desalted	0.05
31.	TS2	CGCCACAAGGGCCATGAACAG	21	Nil	Desalted	0.05
32.	TS3	TAACATCATCATGAGACAGAGC	22	Nil	Desalted	0.05
33.	TS4	CTCTGTTGTCTTAAACAAGAGA	22	Nil	Desalted	0.05
34.	DF	AGGACYAGAGGTTAGAGGAGA	21	Nil	Desalted	0.05
35.	DR	CGYTCTGTGCCTGGAWTGAT	20	Nil	Desalted	0.05
36.	VEB F	CAT TTC CCG ATG CAA AGC GT	20	Nil	Desalted	0.05
37.	VEB R	CGA AGT TTC TTT GGA CTC TG	20	Nil	Desalted	0.05
38.	PER F	GCT CCG ATA ATG AAA GCG T	19	Nil	Desalted	0.05

39.	PER R	TTC GGC TTG ACT CGG CTG A	19	Nil	Desalted	0.05
40.	GES F	AGT CGG CTA GAC CGG AAA G	19	Nil	Desalted	0.05
41.	GES R	TTT GTC CGT GCT CAG GAT	18	Nil	Desalted	0.05
42.	TEM F	CAT TTC CGT GTC GCC CTT ATT C	22	Nil	Desalted	0.05
43.	TEM R	CGT TCA TCC ATA GTT GCC TGA C	22	Nil	Desalted	0.05
44.	NDM F	CACCTCATGTTTGAATTCGCC	21	Nil	Desalted	0.05
45.	NDM R	CTCTGTACATCGAAATCGC	20	Nil	Desalted	0.05
46.	SHV F	CCT TTA AAG TAG TGC TCT GC	20	Nil	Desalted	0.05
47.	SHV R	TTC GCT GAC CGG CGA GTA GT	20	Nil	Desalted	0.05
48.	Alu F	GCCTCCCAAAGTGCTGGGATTACAG	25	Nil	Desalted	0.05
49.	HIV-1 Gag R	GCTCTCGCACCCATCTCTCTCC	22	Nil	Desalted	0.05
50.	LTR- F	GCCTCAATAAAGCTTGCCTTGA	22	Nil	Desalted	0.05
51.	LTR- R	TCCACACTGACTAAAAGGGTCTGA	24	Nil	Desalted	0.05
52.	β -globin F	CCCTGGACCCAGAGGTTCT	20	Nil	Desalted	0.05
53.	β -globin R	CGAGCACTTTCTTGCCATGA	20	Nil	Desalted	0.05
		Total no. of nucleotides	1178			

Annexure-B

LIST OF PROBES

S No	Product Name	Sequence	5'Reporter-Internal Quencher-3'Quencher /Spacker	Avbl	Purification Method	Yield
1	MtbIS6110-Pro	TCTCAGTACACATCGATCCGGT	FAM-BHQ1	Nil	HPLC	50 nmol
2	Otsu665PR Pro	TGGGTAGCTTTGGTGGACCGATGTTTAATCT	FAM-TAMRA	Nil	HPLC	50 nmol
3	RNase P Pro	CCCCAGTCTCTGTCAGCACTCCCTTC	FAM-BHQ1	Nil	HPLC	50 nmol
4	DP-probe	ACAGCATATTGACGCTGGGARAGACC	FAM-TAMRA	Nil	HPLC	50 nmol
		Total number of probes	4			

FORMAT – 3

**Compliance Sheet for Eligibility Criteria
(to be submitted on Bidder's letter head)**

S. No.	Basic Requirement	Provided	Reference & Page Number
1.	Particulars of the Bidders	Yes/No	
2.	BoQ Compliance Statement	Yes/No	
3.	Annual Gross Turnover Gross annual turnover for last three Financial years 2019-20, 2020-21 and 2021-22	Yes/No	
4.	The firm should have a valid GST Registration and Income Tax returns and PAN card.	Yes/No	
5.	As on date of submission of the bid, the firm should not be blacklisted by any Government entity in India and that there is no legal incapacity preventing the Bidder to enter into a contract.	Yes/No	
6.	Bid Security Declaration	Yes/No	
7.	The firm should have minimum 3 years' experience in providing Service	Yes/No	
8.	The firm should have completed, in last three financial year (i.e. current year and two previous financial years)	Yes/No	
9.	Authorization Certificate	Yes/No	

FORMAT - 4

Authorization Certificate from Manufacturer/Principal Firm on their letterhead in favour of bidder

To
The Director
National Institute of Epidemiology (NIE)
TNHB, Ayapakkam,
Chennai - 600 077.

Subject: -

Ref. NIE E-Tender No.:-.....

Dear Sir,

We hereby certify that M/s.....
located at.....is
our Authorized Distributor/Dealer for the product(s) for which NIE has floated e-
Tender on the subject above. Further, M/s is
authorized to participate in tenders, quote, negotiate & raise invoice of these
goods/services on our behalf. This authorization is valid upto
after which it is subject to renewal.

Yours faithfully,

(Signature)

(Name & Designation).....

(Company Seal)

Date:

Place:

FORMAT – 5
FINANCIAL PROPOSAL
Covering Letter
(On Bidder's letter head)

[Date and Reference]

To,

The Director,
National Institute of Epidemiology,
R127, Tamil Nadu Housing Board, Ayapakkam,
Chennai 600077
Tel./Fax No:.....

Sub: Response to Notice Inviting Tender for supply of the lab consumables vide
Ref No.-----

Dear Sir,

I/We, (Applicant's name) have uploaded the Financial Proposal for selection of my
/ our company for supply of the lab consumables as a Bidder.

I/ We agree that this offer shall remain valid for a period of 90 (Ninety) days from
the date of opening of Bid or such further period as may be mutually agreed upon.

Yours faithfully,

(Signature, name and designation of the Authorized Signatory)

Note:

The Financial/Commercial Proposal is to be submitted strictly as per forms given in the
Notice.

FORMAT – 6

**Subject: - Response to Notice Inviting Bid No. NIE/Stores/E-Tender-03/2022
Dated 04.01.2023 for supply of the lab consumables**

Table-A: Cost Break up

S. No.	Particulars	Quantity	Amount (per unit rate inclusive GST to be mentioned in the Price Bid (.xls) and uploaded in the CPP Portal)
1.	Primers (Custom Synthesized) (i)Eurofins, (ii)Sigma-Aldrich, (iii)Integrated DNA Technologies (IDT), (iv)Applied Biosystems (Thermo Fisher)	1178	
2.	Probes (Custom Synthesized) (i)Eurofins, (ii)Sigma-Aldrich, (iii)Integrated DNA Technologies (IDT), (iv)Applied Biosystems (Thermo Fisher)	4	

Note:

1. Total cost shall be quoted as a fixed amount in Indian Rupees only. Conditional proposal shall be summarily rejected.
2. Total cost mentioned in the price bid should be inclusive of applicable GST and transportation / courier / post / freight charges etc.,
3. In the event of arithmetic calculation mistake, the individual price in words shall be considered for calculation.
4. All figures are to be rounded off to the nearest Rupee only. Any figures given in paisa will not be considered.
5. The L-1 bidder will be decided on the basis on total cost of services. No cost will be paid which is not mentioned in the price bid.

Authorized Signatory Name, Designation
Name of the Company & Address

FORMAT - 7

Annual Turnover

(To be submitted on the Letterhead of the responding CA)

It is hereby certified that the Gross turnover of M/s. _____(name of the bidder) from services for the last three years is as given below:

Annual Gross turnover for the last 3 Financial Years in Indian Rupees (in crore)			
Year (2019-2020)	Year (2020-2021)	Year (2021-2022)	

(Signature)

Name of Firm:

Seal

FORMAT – 8

Declaration that the Company has not been blacklisted in last three years

(To be submitted on the Letterhead)

{Place}

{Date}

To,

Ref: No: -----dated -----

Subject: Self Declaration of not been blacklisted in response to the Tender Ref No:_____

Dear Sir,

We confirm that our company, M/s._____, is not blacklisted in any manner whatsoever by any of the State/UT and/or Central Government in India in last three years on any ground including but not limited to indulgence in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

Further it is confirmed that there is no legal incapacity that will bar the Bidder from entering into a Contract or Agreement or to undertake the specified Scope of Work

Place:

Date:

Bidder's Company Seal:

Authorized Signatory's Signature:

Authorized Signatory's Name and Designation:

Note: The Bidder shall necessarily provide a copy of 'Power of Attorney' authorizing the signatory for signing the Bid on behalf of the Bidder in its Bid.

FORMAT - 9

BID SECURING DECLARATION

(to be given by Bidders in Company letter head by Authorized Signatory)

Date: [insert date (as day, month and year)]
Notice Inviting Tender No.: [insert number of No]

To
The Director
ICMR – National Institute of Epidemiology
Ayapakkam, Chennai – 77.

We, the undersigned, declare that:

We hereby agree that, our firm will be disqualified from bidding in any contract with NIE, Chennai for a period of One Year starting from the date that we receive a notification from NIE, under the bid conditions, which are as follows:

(a) have withdrawn/modified/amended, impairs or derogates from the tender conditions during the period of bid validity specified in the tender document; or

(b) having been notified of the acceptance of our Bid by NIE, Chennai during the period of bid validity,

- i. fail or refuse to execute the Contract Form, if required,
- ii. fail or refuse to furnish the performance security, in accordance with the tender terms and Conditions mentioned in the tender document,

(c) have breached a provision of the Code of Integrity specified in the tender document;

We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of

- i. our receipt of your notification to us of the name of the successful Bidder; or
- ii. thirty days after the expiration of our Bid.

Sign:[insert signature of person whose name and capacity are shown]

In the capacity of: _____

[insert legal capacity of person signing the Bid-Securing Declaration]

Name: _____

[insert complete name of person signing the Bid-Securing Declaration]

Duly authorized to sign the bid for and on behalf of:

[insert complete name of Bidder] Dated on day of [insert date of signing] Corporate Seal

(D) Information about Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in>.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

NIC Helpdesk Telephone Number : 0120-4200462, 0120-4001002
Email Id : support-eproc@nic.in