

1. Certified that the details mentioned above have been verified and found correct
2. Certified that the facilities of pick up and drop were not availed of.
3. Certified that the distance mentioned above are from duty point to duty point.
4. Certified that the entries are verified with LOG BOOK where the journey was performed by the official vehicle
5. Certified that the advance of TA of Rs. _____ was drawn and this may be recovered from this bill
6. Certified that no TA was drawn earlier for this journey.

TO BE DEALT WITH BY THE BILL SECTION

	Rs.
a. DA ALLOWED _____ AT Rs. _____	:
b. AIR/RAILWAY/BUS FARE	:
c. OTHER ACTUAL EXPENSES	:
TOTAL	: _____
LESS ADVANCE(-)	:
NET AMOUNT	: _____

SIGNATURE OF THE GOVERNMENT EMPLOYEE WITH DATE

CHECKED BY _____
TEAM IN-CHARGE/TEAM LEADER

RECOMMENDED BY _____
SECTION HEAD

PASSED FOR Rs. _____ (RUPEES _____)

DEALING ASSISTANT

SECTION OFFICER (BILLS)

SR. ADMINISTRATIVE OFFICER