

CERTIFICATE TO BE GIVEN BY THE GOVERNMENT SERVANT
(SECTION XVI OF L.T.C. RULES)

01. I have not submitted any other claim so far, for Leave Travel Concession in respect of myself or my family members in respect of the block of two years _____ and _____.
02. I have already drawn T.A. for the Leave Travel Concession in respect of a journey performed by me / my wife with _____ children. This claim in respect of the journey performed by my wife / myself with _____ children none of whom travelled with the party on the earlier occasion.
03. I have not already drawn T.A. for the Leave Travel Concession in respect of a journey performed by me / my wife with _____ children in respect of the block of two years _____ and _____. This claim is in respect of the journey performed by my wife / myself with _____ children none of whom availed of the concession relating to that block.
04. I have already drawn T.A. for the Leave Travel Concession in respect of a journey performed by me in the year _____ in respect of the block of two years _____ and _____. This is against the concession admissible once every year in a prescribed block for visiting hometown as all the members of my family are living away from my place of work.
05. The journey has been performed me / my wife with _____ children to the declared hometown viz. _____.
06. ***That my husband / wife is not employed in Government Service.***
That my husband / wife is employed in Government Service
and the concession has not been availed of by **him/her** separately for **himself/herself** or any of the family member for the concerned block of two years _____ to _____.
07. Certified that my **husband/wife** for whom Leave Travel Concession is claimed by me is employed in _____ (name of the Public Sector Undertaking / Corporation / Autonomous Body, etc.), which provides Leave Travel Concession facilities but **he/she** has not preferred and will not prefer, any claim in this behalf to his/her employer; and
08. Certified that my **wife/husband** for whom Leave Travel Concession is claimed by me is not employed in any Public sector undertaking / Corporation / Autonomous Body financed wholly or partly by the Central Government or a Local Body, which provide Leave Travel Concession facilities to its employees and their families.
- 09. The information as given above is true to the best of my knowledge and belief;**

DATE :

SIGNATURE OF THE GOVERNMENT SERVANT

NAME: _____

DESIGNATION: _____