

## Tools used for the study on monitoring smoke free laws in restaurants and educational institutions in Chennai

### Study results available from

Kaur P, Thomas DR, Govindasamy E, Murhekar MV. Monitoring smoke-free laws in restaurants and educational institutions in Chennai, India. The National medical journal of India. 2014;27(2):76

### **Monitoring the compliance to the smoke-free law in restaurants: Data collection form**

1	District Code (Districts to be surveyed can be pre-coded)	
2	Stratum	1. Urban 2. Rural
3.	Pin code area or ward no. for urban / Village ID for rural	<input type="text"/> <input type="text"/> <input type="text"/>
4.	Type of location	1. Non-enclosed/partially enclosed restaurant/eatery 2. Non A/C restaurant with enclosed sitting area 3. A/C restaurant 4. Both A/C & non A/C
5	<u>Name, Address, Landmark:</u>	
6	Location ID No. <u>First Box</u> (1-non-enclosed/partially enclosed, 2-non A/C Restaurant, 3-A/C restaurant, <u>Second and third box</u> Place ID (starting from 01)	<input type="text"/> <input type="text"/> <input type="text"/>
7	Date of visit (DD/MM/YY)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
8	Time of arrival at location	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> am / pm
9	Time of departure from location	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> am / pm
<b>Facility Characteristics</b>		
10	Approximate capacity of <b>restaurant in case of restaurants with enclosed sitting area</b> (# persons catered )	_____ Persons 0-Not applicable for open eateries/restaurants with no enclosed sitting area
11	Approximate area of the <b>restaurants with enclosed sitting area</b>	_____ Square feet 0-Not applicable for open eateries/restaurants with no

		enclosed sitting area
<b>Signage characteristics</b>		
12	How many entrances to the space exist?	-- entrances
13	At how many entrances were the signage signaling ban on smoking posted?	-- entrances with signs
14	Is there a signage anywhere inside the restaurant/eatery?	1. Yes
		2. No
15	How many floors does the space occupy?	--
16	On how many floors were signage signaling ban on smoking posted <b>including entrance and inside</b> ?	-- 99- No data
17	Total no. of signs in the building ( <b>including entrance and inside and including all floors</b> )	--
<b>If no signage, skip to Q. no. 25</b>		
18	<b>Message of signage</b> _____ _____	
19	Does the signage provide warning "No smoking area-smoking here is an offence"?	1. Yes
		2. No
20	Whether signage is in conformity with guidelines (compare with the sample signage)	1. Yes
		2. No
21	Approximate size	___X___ Cm
22	How many signage of (minimum) size of 60 cm by 30 cm of white background?	--
23	How many signs display a name, designation and phone number for the person to whom a complaint may be made if rule violations are observed?	--
24	Language of the signage	1. English
		2. Local language
		3. Both
<b>Presence of smoking</b>		
25	Are there any current smokers?	1. None
		2. In the open area around eatery with no enclosed sitting area
		3. Inside the restaurant with enclosed sitting area
		4. Near the entrance or exit of restaurant with enclosed sitting area
		4. Both 3 and 4
26	How many current smokers are there inside the restaurant with enclosed sitting area or around the partially enclosed/non-enclosed restaurant?	--
27	How many current smokers are there near the entrance or exit of the restaurant with enclosed sitting area?	-- Code as 0 if open eatery

		with no enclosed sitting area
28	Among the current smokers, are there female smoker/s or all the smokers are males?	1.All male/s 2.All females 3.Male/s and Female/s 4.Not applicable
<b>Prohibited items/ signs of smoking in open eateries (If restaurant with enclosed sitting area skip to Question 35)</b>		
29	Do you see cigarette/ bidi stubs around non-enclosed/partially enclosed eatery?	1.Yes 2.No
30	Do you observe match sticks on the floor around the eatery?	1.Yes 2.No
31	Do you see any ashtrays?	0. None 1. Empty ashtray(s) 2. Ashtray(s) with cig/bidis
32	How many lighters/matchbox do you observe inside the restaurants?	--
<b>Prohibited items/ signs of smoking in restaurants with enclosed sitting area</b>		
33	Do you see cigarette/ bidi stubs on the floor?	1.Yes, inside the restaurant 2. Yes, near entrance/exit 3.Both 1 and 2 4.Not at all
34	Do you observe match sticks on the floor?	1.Yes, inside the restaurant 2. Yes, near entrance/exit 3.Both 1 and 2 4.Not at all
35	Do you see any ashtrays inside the restaurant?	0. None 1. Empty ashtray(s) 2. Ashtray(s) with cig/bidis
36	How many lighters/matchbox do you observe inside the restaurants/eateries?	--
<b>Presence of smoking room</b>		
37	Is there a smoking room contained in the space in case of restaurant/ hotel ?	1.Yes 2.No
<b>If Smoking room present, observe the following and write in the remarks section. 1. Does the smoking room have full height walls touching roof on four sides? 2. Does the smoking room entrance have automatically closing door? 3. If there is an automatically closing door, is it normally kept in closing position? 4. Does the room have an air flow system exhausted directly to outside, not mixed back in to supply air for other parts of the building? 5. Is the smoking room fitted with a non-re-circulating exhaust ventilation system or an air cleaning system, or a combination of the two?</b>		

**Remarks:**

**Name of the investigator with date:**

### Annexure III: Monitoring the compliance to the smoke-free law in Educational Institutions: Data collection form

1	District Code (Districts to be surveyed can be pre-coded)	
2	Stratum	<input type="checkbox"/> 1. Urban <input type="checkbox"/> 2. Rural
3.	Pin code area or ward no. for urban/ Village ID for rural	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>
4	<u>Name, Address, Landmark:</u>	
5	Location ID No. <u>First Box</u> (1-School, 2- College) <u>Second and third box</u> -ID with the pin-code area or ward/village (starting from 01)	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>
6	Date of visit (DD/MM/YY)	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/>
7	Time of arrival at location	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> am / pm
8	Time of departure from location	<input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> <input style="width: 20px; height: 20px;" type="text"/> am / pm
<b>Facility Characteristics</b>		
9	If <b>educational Institution</b> , encircle one of the categories given below.	<input type="checkbox"/> 1.Public – school <input type="checkbox"/> 2.Private- school <input type="checkbox"/> 3.Public- college <input type="checkbox"/> 4.Private- college <input type="checkbox"/> 5.Not applicable
10	If <b>educational Institutions</b> , encircle one of the categories given below.	<input type="checkbox"/> 1.Primary school <input type="checkbox"/> 2.Middle school <input type="checkbox"/> 3.High school <input type="checkbox"/> 4. Higher secondary school <input type="checkbox"/> 5.College <input type="checkbox"/> 6.Not applicable
<b>Signage characteristics</b>		
11	How many entrances to the space exist?	_ _ entrances
12	At how many entrances were the signage signaling ban on smoking posted?	_ _ entrances with signs
13	Do you see any signage inside the building?	<input type="checkbox"/> 1.Yes <input type="checkbox"/> 2.Could not go inside the campus <input type="checkbox"/> 3.Went inside the campus but no signs
14	Total no. of signs in the building ( <b>including entrance and inside</b> )	_ _
<b>If no signage, skip to Q. no. 22</b>		

15	<b>Message of signage</b> _____ _____	
16	Does the signage provide warning “No smoking area-smoking here is an offence”?	1. Yes 2. No
17	Whether signage is in conformity with guidelines (compare with the sample signage)	1. Yes 2. No
18	Approximate size	___X___ Cm
19	How many signage of (minimum) size of 60 cm by 30 cm of white background?	--
20	How many signs display a name, designation and phone number for the person to whom a complaint may be made if rule violations are observed?	--
21	Language of the signage	1. English 2. Local language 3. Both
<b>Cigarettes/Smokeless tobacco sales</b>		
22	Is there any cigarettes/ bidi sales within 100 yards (90 m) of educational Institution?	1. Yes 2. No
23	Is there presence of >= 1 pan vendor or sale of smokeless tobacco within 100 yards (90 m) of educational Institution?	1. Yes 2. No
24	Is there any sign notifying ban on sale of cigarettes/smokeless tobacco within 100 yards (90m) of educational institution?	1. Sign notifying ban on sale of cigarettes and smokeless tobacco 2. Sign notifying ban on cigarettes 3. Sign notifying ban on smokeless tobacco 4. No sign 5. Not applicable

**Remarks:**

**Name of the investigator with date:**