

**NATIONAL INSTITUTE OF EPIDEMIOLOGY**  
**(Indian Council of Medical Research)**  
**R-127, Second Main Road, TNHB, Ayapakkam, Chennai – 600 077**  
**Telephone: 044-26136260**

Online applications are invited upto **14.07.2017** for the following posts on contract basis for various project at NIE, as detailed below:

Name of the post	<b>Scientist B –(Medical / Non Medical) (Project Coordinator)</b>
Number of posts	<b>One (SC)</b>
Name of the Project	Integrated Road Traffic Injuries Surveillance (IRIS), India: Chennai, Tamil Nadu
Place of posting	Chennai.
Essential Qualification	<p><b><u>MEDICAL</u></b>  MBBS degree recognized by MCI and registered in the appropriate Council with two years of experience in clinical research or public health research or teaching.</p> <p><b><u>NON MEDICAL</u></b>  1<sup>st</sup> Class Master's degree (MPH/Ms.C/MAE) in Public health/Community Health/Epidemiology/Health Sciences from a recognized university with 2 years experience in public health research or teaching.</p> <p style="text-align: center;">OR</p> <p>2<sup>nd</sup> Class Master's degree with Ph.D in relevant subject from a recognized University</p> <p style="text-align: center;">OR</p> <p>BDS/B.V.Sc degree with one year experience in public health research or teaching</p>
Desirable Qualification and Experience	<ul style="list-style-type: none"> <li>• Knowledge of computer applications/data management</li> <li>• Experience of field-based health-related research, including field supervision and data collection</li> <li>• Proficient to speak, read and write in Tamil</li> </ul>
Age Limit	40 years (including 5 Years age relaxation for SC Candidates)
Emoluments	<p><b><u>Medical</u></b> - Rs.61,000/- + HRA per month</p> <p><b><u>Non Medical</u></b> – Rs.48,000/- + HRA per month</p>
Nature of Duties	<ul style="list-style-type: none"> <li>• Provide technical and administrative support for planning, managing and establishing hospital-based surveillance sites and for project implementation</li> <li>• Coordinate with all the stakeholders in the implementation of the project</li> <li>• Develop manual of procedures (MoPs) and Stand Operating Procedures (Sops) and project-related training materials.</li> <li>• Travel to study sites to monitor and supervise data collection/project implementation</li> <li>• Plan, execute and co-ordinate the field work</li> <li>• Analyse data and prepare the technical reports</li> <li>• Conduct meetings/workshops/training programs</li> <li>• Any other work assigned by the Director/PI/Co-PI/Superior officer</li> </ul>
Duration	6 Months(Renewable for the project duration subject to performance and project requirement)

**Instructions to the applicant:**

1. Skype Interview will be held for the Post of IRIS Scientist-B (Medical / Non Medical).
2. Age Relaxation is admissible in respect of SC/ST/OBC candidates as per Government of India Rules, **in respect of the posts reserved for those categories.**
3. Age concession to the extent of service rendered in other research projects will also be admissible for experience and skilled persons.
4. In the online application all the fields should be filled. No field should be left blank. Write 'Not applicable' if any field does not apply to your position
5. Clear proof of Qualifications, Experience, Caste / Community should be attached. Applications without these required attachments shall be rejected.
6. Candidates should avoid to upload pictures taken with mobile phone cameras.
7. Incomplete application or Application without supportive evidence asked for, shall be summarily rejected.
8. Date / time of Skype interview will be intimated through email for Eligible/ Shortlisted candidates.
9. Candidate should submit all copies of certificates / testimonials on Online..
10. Experience certificate should clearly state the nature of work during the period of employment.
11. Community/ Caste certificate: Candidates applying under OBC category, shall submit attested copy of OBC Non – Creamy Layer Certificate in specified format, issued within one year from the closing date of application by the appropriate authority. Only Non Creamy Layer OBC certificates will be accepted and other certificates will not be accepted.
12. No- Objection Certificate from the current employer (for Govt./AB/PSU Servants only).
13. All posts are Contractual for the duration offered. The appointment may be renewed after every specific period of time subject to satisfactory performance and project requirement.
14. The incumbents selected will have no claim for regular appointments under NIE/ICMR or continuation of his/her services in any other project.
15. TA/DA will not be paid by NIE for attending the written test/ interview.
16. The Institute reserves the right to fill up or not to fill the advertised posts.
17. Only shortlisted candidates will be called for Skype Interview.

The Director/Selection Committee has the right to accept / reject any application without assigning any reason thereof and no recommendation in this matter will be entertained.

*Canvassing and bringing pressure in any form for shortlisting, interview and employment will be a disqualification and barred from selection process.*

Click the below link or copy paste the following URL in the browser window for online application form

[http://www.nie.gov.in/emp\\_form/](http://www.nie.gov.in/emp_form/)

**DIRECTOR**

**NATIONAL INSTITUTE OF EPIDEMIOLOGY**  
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Candidates are invited to attend Walk-In Interview between **9.00 AM to 10.00 AM** for project post on contract basis at NIE, on the dates mentioned against each post as detailed below (please refer website for changes if any in the date of interview)

Name of the post	<b>Scientist B (Medical)</b>
Date of Interview	<b>11.07.2017 (Tuesday)</b>
Number of post	One (UR)
Name of the Project	Establishing a network of population based influenza surveillance platforms for elderly persons in India
Place of posting	NIE, Chennai
Essential Qualification	MBBS recognized by MCI with 2 years research/teaching experience
Desirable Qualification and Experience	a) MD/MPH/MAE/PhD in Public Health/ Community Medicine/ Preventive and Social Medicine/Epidemiology from a recognized university. b) Knowledge of Computer Applications/Data Management c) Experience of field-based health-related research, including field supervision and data collection d) Proficient to speak and read in Tamil
Emoluments	<b>Rs.61000/- + HRA Per Month</b>
Age Limit	35 Years (No age relaxation for SC/ST/OBC Candidates)
Nature of Duties	a) In charge of planning and implementation of the project b) Plan the field work, supervise the field activities c) Conduct data analysis and prepare the monthly / quarterly reports d) Ensure timely data management and reporting e) Visit and examine hospitalized participants f) Perform M & E activity g) Any other work assigned by the Director/PI/Co-PI/Superior officer
Duration	9 months (renewable for the project duration subject to performance and project requirement)

Name of the post	<b>Scientist B (Non-Medical)</b>
Date of Interview	<b>12.07.2017 (Wednesday)</b>
Number of posts	One (OBC)
Name of the Project	Establishing a network of population based influenza surveillance platforms for elderly persons in India
Place of posting	NIE, Chennai
Essential Qualification	1st class Master's degree in Microbiology/ Medical Lab Technology/ Virology/ Biotechnology from a recognized university with 2 years experience in the relevant field  OR 2 <sup>nd</sup> Class M.Sc + Ph.D in above subjects from a recognized university.
Desirable Qualification and Experience	a) Working Knowledge of Bioinformatics b) Hands-on experience in molecular microbiology / virology techniques viz. qPCR, sequencing etc. c) Knowledge of Computer Applications/Data Management d) Experience of working as part of a research project team e) Experience should be supported by experience certificates/

	testimonials/ publications etc. from public sector/ private-multispeciality hospitals/ accredited diagnostic laboratories/ Medical research institutes/ universities.
Emoluments	<b>Rs. 48000/- + HRA per month</b>
Age Limit	38 years (including 3 Years age relaxation for OBC)
Nature of Duties	<ul style="list-style-type: none"> <li>a) Responsible for Logistics/administrative support for the lab component</li> <li>b) Preparation of SOPs for the laboratory analyses in the project at NIE</li> <li>c) Performance of laboratory analyses viz. qPCR as per the study SOPs/protocol</li> <li>d) Documentation and maintenance of all project records, including laboratory/data etc</li> <li>e) Maintenance of laboratory equipments viz. qPCR cycler, conventional cyclers, centrifuges, micropipettes etc.</li> <li>f) Maintenance of laboratory inventory</li> <li>g) Bio-waste management</li> <li>h) Supervise and engage the project lab staff viz. technician and attendant in above activities as applicable/ required.</li> <li>i) Perform any other work assigned by the Director/PI/Co-PI/Superior officer</li> </ul>
Duration	9 months (Renewable for the project duration subject to performance and project requirement)

Name of the post	<b>Senior Project Assistant (UDC) (Administrative Assistant)</b>
Date of Interview	<b>13.07.2017 (Thursday)</b>
Number of post & Name of Project	<ul style="list-style-type: none"> <li>1) <b>ONE (OBC/UR) - NIE-ICMR-WHO Online Course for Ethics Committees in India (Preference will be given to OBC Candidates)</b></li> <li>2) <b>ONE (UR) - Model District for Public Health Preparedness, Surveillance and Response: Multi-Strategic Integrated Approach in Tiruvallur District, Tamilnadu, India</b></li> </ul>
Place of posting	NIE, Chennai.
Essential Qualification	<ul style="list-style-type: none"> <li>1) 12<sup>th</sup> pass or equivalent from a recognized board with 5 years experience in administrative work (OR) Graduate in any discipline with 2 years experience of administration work AND</li> <li>2) A typing speed of 35wpm in English or 10500 KDPH in English.</li> </ul>
Age Limit	<p>31 Years for OBC Post (including 3 Years age relaxation for OBC) and</p> <p>28 Years for UR Post (No age relaxation for SC/ST/OBC Candidates)</p>
Emoluments	<b>Rs.17000/- Per Month</b>

Nature of Duties	<ul style="list-style-type: none"> <li>• Administration and communication of project activities</li> <li>• Preparation of budget and utilization statements.</li> <li>• Maintenance of files, records, receipts, etc.</li> <li>• Any other work assigned by the PI or any superior officer.</li> </ul>
Duration	6 Months (Renewable for the project duration subject to performance and project requirement)

Name of the post	<b>Computer Programmer Grade A</b>
Date of Interview	<b>14.07.2017 (Friday)</b>
Number of post	One (SC)
Name of the Project	Establishing a network of population based influenza surveillance platforms for elderly persons in India
Place of posting	NIE, Chennai
Essential Qualification	Master's degree in Computer application/ Information technology/ Computer science from a recognized institution/university/ institute  Or BE/B.Tech in computer engineering/ computer science/ computer technology/information technology from a recognized university
Desirable Qualification and Experience	<ul style="list-style-type: none"> <li>a) Experience in data management</li> <li>b) Experience in server maintenance</li> <li>c) Experience in ODK based data collection tools</li> <li>d) Experience in using statistical softwares/ applications viz. EXCEL, SPSS</li> </ul>
Emoluments	<b>Rs. 32,000/- Per Month</b>
Age Limit	35 Years (including 5 Years age relaxation for SC)
Nature of Duties	<ul style="list-style-type: none"> <li>a) In charge of data validation</li> <li>b) Maintaining local server</li> <li>c) Updating central server</li> <li>d) Trouble shoot data collection issues</li> <li>e) Perform any other work assigned by the Director/PI/Co-PI/Superior officer</li> </ul>
Duration	9 months (Renewable for the project duration subject to performance and project requirement)

Name of the post	<b>Project Technical Officer (MSW)</b>
Date of Interview	<b>18.07.2017 (Tuesday)</b>
Number of post	One (UR)
Name of the Project	Establishing a network of population based influenza surveillance platforms for elderly persons in India
Place of posting	NIE, Chennai
Essential Qualification	Graduate in social sciences/ social work from a recognized university with 5 years work experience from a recognized institution or Masters degree in social sciences/ social work
Desirable Qualification and Experience	<ul style="list-style-type: none"> <li>a) MSW from a recognized university/ institute</li> <li>b) Experience in conducting interviews in field based health research projects</li> <li>c) Experience in conducting verbal autopsy</li> <li>d) Experience of working as part of a research project team</li> <li>e) Proficient to speak and read in Tamil</li> </ul>

	f) Experience should be supported by experience certificates/ testimonials/ publications etc. from public sector/ private medical research institutes/ universities.
Emoluments	<b>Rs. 32000/- Per Month</b>
Age Limit	30 Years (No age relaxation for SC/ST/OBC Candidates)
Nature of Duties	a) Collect baseline demographic information b) Collect baseline healthcare utilization information c) Conduct hospital scanning and liaison with hospitals d) Carry out verbal autopsy e) Documentation and maintenance of all project records f) Perform any other work assigned by the Director/PI/Co-PI/Superior officer
Duration	9 months (Renewable for the project duration subject to performance and project requirement)

Name of the post	<b>Staff Nurse</b>
Date of Interview	<b>19.07.2017 (Wednesday)</b>
Number of post	Five (3 – UR, 1 – OBC, 1 – SC)
Name of the Project	Establishing a network of population based influenza surveillance platforms for elderly persons in India
Place of posting	NIE, Chennai
Essential Qualification	Diploma in Nursing or Midwifery (GNM) or equivalent and registered nurse with any state nursing council
Desirable Qualification and Experience	a) Experience in data collection in field based health research surveys b) Experience in clinical examination c) Experience in collection of nasal and oro-pharyngeal swabs
Emoluments	<b>Rs. 31500/- Per Month</b>
Age Limit	<b>UR - 30 Years (No age relaxation for SC/ST/OBC Candidates)</b> <b>OBC – 33 Years (including 3 Years age relaxation for OBC)</b> <b>SC – 35 Years (including 5 Years age relaxation for SC)</b>
Nature of Duties	a) Collect baseline healthcare utilization b) Collect baseline demographic information c) Conduct regular surveillance of the study participants d) Carry out clinical assessment of surveillance positive e) Collection of oropharyngeal/ nasal swabs f) Perform any other work assigned by the Director/PI/Co-PI/Superior officer
Duration	9 months (Renewable for the project duration subject to performance and project requirement)

Name of the post	<b>Lab Technician</b>
Date of Interview	<b>20.07.2017 (Thursday)</b>
Number of post	One (UR)
Name of the Project	Establishing a network of population based influenza surveillance platforms for elderly persons in India
Place of posting	NIE, Chennai
Essential Qualification	12 <sup>th</sup> pass in science subjects and two years diploma in medical Laboratory  (or) One Year DMLT + one year of laboratory experience in a recognized

	organization
Desirable Qualification and Experience	a) Hands-on experience in clinical microbiological techniques including PCR. b) Experience of working as part of a research project team c) Experience should be supported by experience certificates/ testimonials etc. from public sector/ private-multispeciality hospitals/ accredited diagnostic laboratories/ Medical research institutes/ universities.
Emoluments	<b>Rs. 18000/- per month.</b>
Age Limit	30 years (No age relaxation for SC/ST/OBC Candidates)
Nature of Duties	a) Performance of laboratory analyses viz. sample processing and storage, nucleic acid extraction, qPCR as per the study SOPs/protocol b) Documentation and maintenance of all project records, including laboratory/data etc c) Maintenance of laboratory equipments viz. qPCR cycler, PCR cyclers, centrifuges, micropipettes etc. d) Maintenance of laboratory inventory e) Bio-waste management Perform any other work assigned by the Director/PI/Co-PI/Superior officer
Duration	9 months (Renewable for the project duration subject to performance and project requirement)

Name of the post	<b>Lab Attendant</b>
Date of Interview	<b>21.07.2017 (Friday)</b>
Number of post	One (SC)
Name of the Project	Establishing a network of population based influenza surveillance platforms for elderly persons in India
Place of posting	NIE, Chennai
Essential Qualification	10 <sup>th</sup> Standard or equivalent
Desirable Qualification and Experience	Experience of working in laboratory in public sector/ private-hospitals/ diagnostic laboratories/ Medical research institutes etc.
Emoluments	<b>Rs. 15,800/- per month.</b>
Age Limit	30 years (including 5 Years age relaxation for SC)
Nature of Duties	a) Daily maintenance of laboratory including equipments b) Sterilization and disinfection of lab items c) Bio-waste management d) Perform any other work assigned by the Director/PI/Co-PI/Superior officer
Duration	9 months (Renewable for the project duration subject to performance and project requirement)

Name of the post	<b>Field Attendant</b>
Date of Interview	<b>21.07.2017 (Friday)</b>
Number of post	One (UR)
Name of the Project	Establishing a network of population based influenza surveillance platforms for elderly persons in India

Place of posting	NIE, Chennai
Essential Qualification	10 <sup>th</sup> Standard or equivalent
Desirable Qualification and Experience	Experience of working in field based health surveys in public sector/ private- Medical research institutes etc.
Emoluments	<b>Rs. 14,490/- per month.</b>
Age Limit	25 years (No age relaxation for SC/ST/OBC Candidates)
Nature of Duties	a) Assist in collection of nasal/oro-pharyngeal swabs b) Transportation of collected biological specimens to the lab c) Daily maintenance of field equipment d) Perform any other work assigned by the Director/PI/Co-PI/Superior officer
Duration	9 months (Renewable for the project duration subject to performance and project requirement)

Name of the post	<b>Assistant (Personal Assistant)</b>
Date of Interview	<b>25.07.2017 (Tuesday)</b>
Number of post	One (OBC)
Name of the Project	Establishing a network of population based influenza surveillance platforms for elderly persons in India
Place of posting	NIE, Chennai
Essential Qualification	Graduate in any discipline with five years experience of administration/finance and accounts work
Desirable Qualification and Experience	a) Experience in working with computer applications b) Experience in human resource and logistics management/bills and accounts/stores management/secretarial work c) Work experience in Govt. Institutes d) Processing of claims & fund management e) Experience should be supported by experience certificates from Government organizations, autonomous organizations, PSU, recognized private sector organizations etc.
Emoluments	<b>Rs. 32,000- per month</b>
Age Limit	33 Years (including 3 Years age relaxation for OBC)
Nature of Duties	a) Secretarial work for PI/Co-PI and other superiors in the project b) Logistic management/bills and accounts/stores management c) Perform any other work assigned by the Director/PI/Co-PI/Superior officer
Duration	9 months (Renewable for the project duration subject to performance and project requirement)

**Instructions to the candidates:**

1. **Bring the filled in application with one set of xerox copy of qualification and experience certificates.**
2. **Candidate should submit all certificates / testimonials in original for verification. Candidates who fail to bring the Original Certificates for written test / Interview will not be considered.**
3. Age Relaxation is admissible in respect of SC/ST/OBC candidates as per Government of India Rules, **in respect of the posts reserved for those categories.**



4. Age concession to the extent of service rendered in ICMR projects will also be admissible for experience and skilled persons.
5. Experience certificate should clearly state the nature of work during the period of employment.
6. Community/ Caste certificate: Candidates applying under OBC category, shall submit attested copy of OBC Non – Creamy Layer Certificate in specified format, issued within one year from the closing date of application by the appropriate authority. Only Non Creamy Layer OBC certificates will be accepted and other certificates will not be accepted.
7. No- Objection Certificate from the current employer (for Govt./AB/PSU Servants only).
8. All posts are Contractual for the duration offered. The appointment may be renewed after every specific period of time subject to satisfactory performance and project requirement.
9. The incumbents selected will have no claim for regular appointments under NIE/ICMR or continuation of his/her services in any other project.
10. TA/DA will not be paid by NIE for attending the written test/ interview.
11. The Institute reserves the right to fill up or not to fill the advertised posts.

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[Click here](#) for the application form.

**DIRECTOR**