



**ICMR-NATIONAL INSTITUTE OF EPIDEMIOLOGY**  
Department of Health Research, Ministry of Health  
and Family Welfare, Government of India  
R-127, Second Main Road, TNHB, Ayapakkam,  
Chennai – 600 077.

No. NIE/PE/Advt/August 2020/11

Date: 05.08.2020

## **VACANCY NOTIFICATION**

Applications are invited for the project posts and contractual positions for COVID-19 RT PCR Lab at NIE mentioned below from the eligible candidates in the prescribed proforma appended below:

**Last date of submission of application: 24.08.2020 upto 5:00 PM**

- a) **Mode of submission of application** Through Email (Application form along with all supporting documents)
- b) **Email Id** [nieprojectcell@nieicmr.org.in](mailto:nieprojectcell@nieicmr.org.in)

### **I. PROJECT POSTS:**

1	<b>Name of the Post</b>	<b>Project Scientist - C(Medical / Non-Medical)</b>
	<b>Number of Post</b>	<b>1 (One)</b>
	<b>Project</b>	Hospital Based Sentinel Surveillance for <i>S. pneumonia</i> and other Invasive Bacterial Disease (HBSSPIBD)
	<b>Place of Posting</b>	NIE, Chennai
	<b>Essential Qualification</b>	<b><u>Medical</u></b> M.D. in Preventive and Social Medicine with one year relevant experience or MBBS & MPH Degree with 2 years relevant experience OR M.B.B.S Degree with 4 years experience in the area of Public Health/ Preventive and Social medicine / Epidemiology after obtaining MBBS Degree.

	<p><b><u>Non-Medical</u></b></p> <p>B.V.Sc &amp; AH / BDS Degree recognized by VCI / DCI with five (5) years' experience in Public Health/Epidemiology after B.V.Sc &amp; AH / BDS</p> <p style="text-align: center;">OR</p> <p>1<sup>st</sup> Class Master Degree in Epidemiology / Biostatistics / Data Analysis/Data Sciences/Social Sciences with 4 years experience in the relevant field.</p> <p style="text-align: center;">OR</p> <p>2<sup>nd</sup> Class Master Degree in Epidemiology / Biostatistics / Data Analysis/Data Sciences/ Social Sciences + PhD with 4 years experience in the relevant field.</p>
<b>Desirable Qualification</b>	<p>a) A Doctorate in Preventive and Social Medicine/Epidemiology / Veterinary Public Health / Epidemiology from a recognized University/ Institute</p> <p>b) Proven experience in scientific writing communication as evidenced by publications in peer reviewed Pubmed indexed journals as primary or corresponding author</p> <p>c) Additional Post Doctoral Research/ teaching experience in above subjects in recognized institute(s)</p> <p>d) Working Knowledge of Statistical Packages like SPSS, R and spread sheets such as MS Excel or Redcap</p>
<b>Age limit</b>	40 years
<b>Emoluments</b>	<p><b>Medical:</b> Consolidated salary of Rs. 64,000/- + HRA</p> <p><b>Non Medical:</b> Consolidated salary of Rs. 51,000/- + HRA</p>
<b>Nature of Duties</b>	<ul style="list-style-type: none"> <li>• Experience in scientific writing communication (English) in peer reviewed international journals and preparation of reports</li> <li>• Familiarity with Good Data Management Practices</li> <li>• Analyse data using statistical software like SPSS and Epi Info.</li> <li>• Conduct meetings/workshops/training programs</li> <li>• Willingness to travel anywhere in India</li> <li>• Any other work assigned by the Director/PI/Co-PI/Supervisory officer</li> </ul>
<b>Duration</b>	One Year (Renewable for the project duration subject to

performance and project requirement)

2.	<b>Name of the post</b>	<b>Project Scientist – C (Medical)</b>
	<b>Number of posts</b>	<b>01 (One)</b>
	<b>Name of the Project</b>	Model Rural Health Research Unit, Tirunelveli
	<b>Place of posting</b>	MRHRU, Tirunelveli
	<b>Essential Qualification</b>	Post Graduate degree (MD / DNB) in Community Medicine / PSM / Pharmacology after MBBS with one year experience (OR) MBBS with MPH / Post Graduate Diploma in above subjects after MBBS with two years' experience (OR) MBBS degree recognized by MCI with four years' experience in Public Health after MBBS degree
	<b>Desirable Qualification and Experience</b>	a) All other things equal, candidates with proven scientific writing skills & good communication skills in English as evidenced by publications either as Primary or Corresponding Author in peer reviewed international journals will be preferred b) Educational Qualification and duration of experience will be relaxed in case of the deserving candidates c) Age relaxation is allowable to corresponding years of work experience in the Research Experience in ICMR
	<b>Emoluments</b>	Rs.75,000/- per month
	<b>Age Limit</b>	40 years
<b>Nature of Duties</b>	<ul style="list-style-type: none"><li>• Organize and conduct field and lab research activities</li><li>• Scientific writing (English) for peer reviewed international journals and preparation of reports</li><li>• Familiarity with good data management practices</li><li>• Analyze data using statistical software like SPSS and Epi Info</li><li>• Conduct meetings / workshops / training programs</li></ul>	

		<ul style="list-style-type: none"> <li>• Willingness to travel anywhere in India</li> <li>• Any other work assigned by the Director / PI / Co-PI / Supervisory Officer</li> </ul>
	<b>Duration</b>	One year (renewable for the project duration subject to performance and project requirement)

<b>3.</b>	<b>Name of the post</b>	<b>Project Upper Division Clerk</b>
	<b>Number of posts</b>	<b>01 (one) (SC)</b>
	<b>Name of the Project</b>	Model District for Public Health Preparedness, Surveillance and Response: Multi – Strategic Integrated Approach in Thiruvallur District, Tamil Nadu, India (GHSA)
	<b>Place of posting</b>	ICMR-NIE, Chennai
	<b>Essential Qualification</b>	12th pass or equivalent from a recognized board with 5 years' experience of administrative work OR Graduate in any discipline with 2 years' experience of administrative work AND A typing speed test of not less than 8000 key depressions per hour (KDPH) in English on computer
	<b>Emoluments</b>	Rs.17,000/- per month.
	<b>Age Limit</b>	SC-33 years (including 5 years age relaxation)
	<b>Nature of Duties</b>	<ul style="list-style-type: none"> <li>• Preparation of budget and utilization statements for the project</li> <li>• Preparation of pay bills &amp; returns</li> <li>• Processing of TA claims</li> <li>• Auditing, Maintenance of accounts and receipts</li> <li>• Maintenance of budget and fund transfer records</li> <li>• Preparation of letters of correspondence, Documentation</li> </ul>

		etc. • Any other work assigned by the Director/PI
	<b>Duration</b>	12 months (Extendable based on the performance and project requirements)

**II. CONTRACTUAL POSITIONS FOR RT PCR LAB AT NIE**  
**(SL.NO.04 TO 06)**

<b>4</b>	<b>Name of the Post</b>	<b>Technical Assistant (Lab)</b>
	<b>No. of Post &amp; Category</b>	<b>06 (Six) (UR-03, OBC-01, SC-01, EWS-01)</b>
	<b>Place of Posting</b>	ICMR-NIE, Chennai
	<b>Essential Qualification</b>	Graduate degree in Microbiology / Virology/ Biochemistry / Medical Lab Technology from a recognized University with three years of diagnostic / research work experience in the relevant subject from a recognized institution.  (OR) Master's degree in Microbiology / Virology/ Biochemistry/ Medical Lab Technology from a recognized University
	<b>Desirable Qualification and Experience</b>	1. With working knowledge and understanding of standard molecular techniques, particularly nucleic acid extraction, PCR etc. 2. Work experience in diagnostic microbiology/ molecular biology laboratory, including sample collection, processing, and testing. 3. Experience of working as part of a research team
	<b>Emoluments</b>	Rs.31,000/- per month
	<b>Age Limit</b>	UR/EWS -30 Years; OBC – 33 Years (Including 3 years age relaxation); SC – 35 Years (Including 5 years age relaxation)
	<b>Nature of Duties</b>	a) Perform sample processing and nucleic acid extraction for COVID-19 testing b) Perform/ support rRT-PCR based COVID-19 testing c) Perform other COVID-19 testing related activities

	including followup with GCC/ hospitals regarding sample collection, receipt, sample line list, data management etc. in coordination with other lab staff. d) Perform any other work assigned by the Director/HOD-Lab/Supervisory officers
<b>Duration</b>	Six Months

<b>5.</b>	<b>Name of the post</b>	<b>Data Entry Operator (Grade A)</b>
	<b>Number of posts</b>	<b>02 (Two) (UR-02)</b>
	<b>Place of posting</b>	NIE, Chennai
	<b>Essential Qualification</b>	Intermediate or 12 <sup>th</sup> Pass from recognized board. A speed test of not less than 8000 key depressions per hour through speed test on computer.
	<b>Desirable Qualification</b>	Typing certificate in English Lower / Higher issued by State Government.
	<b>Emoluments</b>	Rs. 17000/- per month.
	<b>Age Limit</b>	UR-25 years
	<b>Nature of Duties</b>	a) Data entry work at Laboratory Division b) Data collection in tablet PC at NIE b)Any other work assigned by the PI/HOD-lab/Supervisory officer
<b>Duration</b>	6 Months	

<b>6.</b>	<b>Name of the post</b>	<b>Multi Tasking Staff (Lab)</b>
	<b>No. of post</b>	<b>02 (Two) (UR-01, SC-01)</b>
	<b>Place of Posting</b>	<b>ICMR-NIE Chennai</b>
	<b>Essential Qualification and Experience</b>	High School or equivalent
	<b>Desirable Qualification</b>	Experience in assisting sample collection, preparation of laboratory material for testing, general cleaning of

	laboratory equipment's, maintenance of lab cleanliness etc.
<b>Age Limit</b>	UR-25 Years SC-30 Years (Including 5 years age relaxation)
<b>Emoluments</b>	Rs.15,800/- per month
<b>Nature of Duties</b>	<ul style="list-style-type: none"> <li>a) Assisting in the collection and receipt of samples, lab supplies etc.</li> <li>b) Preparation of laboratory material for testing, carrying out sterilization</li> <li>c) Maintenance of laboratory equipment's and work areas.</li> <li>d) Bio-waste management</li> <li>e) Any other job as assigned by Director/ HOD-lab/ supervisory officer</li> </ul>
<b>Duration</b>	6 Months

**How to Apply:**

Filled Application form along with supporting documents should be submitted through online to email id [nieprojectcell@nieicmr.org.in](mailto:nieprojectcell@nieicmr.org.in) on or before closing date 24.08.2020 up to 05:00 p.m.

**Instructions to the candidates:**

- 1) The application should be as per the prescribed format (Annexure – A).
- 2) Candidates should attach scanned photocopies of educational qualification and experience and other testimonials duly self – attested along with filled application.
- 3) The crucial date for determining the age limit shall be the closing date for receipt of application.
- 4) Experience certificate should clearly state the nature of work during the period of employment.
- 5) No - Objection Certificate from the current employer (for Govt. / AB / PSU Servants only).
- 6) All posts are contractual for the duration offered. The appointment may be renewed after every specific period subject to satisfactory performance and project requirement.
- 7) The incumbents selected will have no claim for regular appointments under NIE / ICMR or continuation of his/her services in any other project.

- 8) The Director, ICMR – NIE reserves the right to increase or decrease the number of posts or cancel the recruitment or re – advertise the posts, without assigning any reasons thereof, no further correspondence will be entertained in this regard.
- 9) Candidates are advised to check ICMR – NIE website regularly for further information, changes, which will be updated from time to time.
- 10) Incomplete applications without relevant attachments will be out rightly rejected.
- 11) **Relaxation of experience will be considered in case of deserving candidates for the posts of Project Scientist C (Medical/ Non Medical)**
- 12) **Date, Time and Place of Interview will be intimated by email separately to the eligible candidates.**

**DIRECTOR**



**APPLICATION FORM FOR THE PROJECT POST****ICMR-NATIONAL INSTITUTE OF EPIDEMIOLOGY**

Second Main Road, TNHB, Ayapakkam, Chennai – 600 077

RECENT  
PASSPORTSIZE COLOUR  
PHOTO

Application for the post: \_\_\_\_\_

Name of the Project / Contractual Position for RT PCR Lab at NIE:  
(Please tick as the case may be)

1)	Name (full in block letters)										
2)	Father's Name										
3)	Mother's Name										
3)	Date of birth (dd/mm/yyyy) & Age as on closing date of Application (24.08.2020)									-----Years	
										-----Months	
										-----Days	
4)	Sex										
5)	Applying under SC /ST / OBC/EWS / General	General / SC /ST / OBC/EWS (Circle the appropriate)									
6)	Are you Physically handicapped	YES /NO									
7)	Address for communication with pin code	Applicant Name : S/o/C/o: Door No : Street : Village/Town: Post : District : Pin code :									

8)	Mobile / Phone No. for contact	
9)	Email ID (mandatory)	

10) Educational Qualifications

No.	Exam Passed	Board / University	Year of Passing	% of Marks

11) Experience

Sl. No	Name of the Institution	Nature of employment*	Date of joining	Date of leaving	Years	Months	Days
<b>Total</b>							

\* Provide Certificate of proof in support of your claim.

**12) Publications (only for scientist post --- attach separate sheet, if space is not enough)**

<b>Sl. No.</b>	<b>Title of the paper</b>	<b>Name of the journal</b>	<b>First/co/ corresponding author</b>	<b>Impact Factor</b>

**Books/Chapter (only for scientist post --- attach separate sheet, if space is not enough)**

<b>Sl. No.</b>	<b>Title of the Book</b>	<b>ISBN</b>	<b>Role: Author/Editor etc.</b>

**13) Projects (only for scientist post –attach separate sheet, if space is not enough)**

<b>Sl. No.</b>	<b>Name of the project</b>	<b>Budget (in Rs.)</b>	<b>Funding Agency</b>	<b>Role: PI/Co-PI</b>

**14) Awards (only for scientist post –attach separate sheet, if space is not enough)**

Sl. No.	Name of the award	Type: National/International etc.	Description of the award

**15) Candidate, if currently working in ICMR-NIE Project, please give details :**

Sl. No.	Name of the Project	Designation of the Candidate	Contract period		Years	Months	Days
			From	To			

\* NOC from the PI should be enclosed.

**16) Whether any relative is employed in ICMR, if Yes, please give details:**

**17) Any other information:**

I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any of the information provided by me are found false or incorrect at any stage, my candidature / appointment shall be liable for cancellation / termination without notice or any compensation in lieu thereof.

Place:

Date:

**Signature &**

**Name of the Candidate**